國立雲林科技大學圖書館參訪導覽申請表

National Yunlin University of Science and Technology Library Guided Tour Service Application Form

申請日期(Applicant Date): 年(Y) 月(M) 日(D)

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申請單位 Appling Unit (校內、外團體) (Internal/External)				申請人 Applicant	
聯絡手機				聯絡電話	
Contact Mobile				Contact Phone	
E-MAIL					
參訪日期	年	月	日	參訪時間	
Visit Date	(Y)	(M)	(D)	Visiting Time	
参訪對象					
Visiting Party					
參訪人數				語言服務	□中文 Chinese
Number of Visitors				Language	□英文 English
多訪場域 Visit Area	□圖書館參訪: 1F~9F Library Visit: 1F~9F □重點參訪樓層 Key Visit Floors: □藝術中心展場(含雲創廳、雲想廳、國際藝術博物廳)				
	Art Center Exhibition Area (including Art Muse, Art Hub, and International Art Museum)				
参訪需求 Visit Requirements (請簡述) (Briefly describe)	圖書館多元館藏資源利用: The Use of Library Diverse Collection Resources				
	□各類館藏查詢、借閱規則 Various collection inquiries, borrowing rules				
	□電子資源檢索與數位運用 The retrieval of electronic resources and digital applications				
	□其他 Others				

※注意事項 Notes※

- 一、 校外參訪請於一週前提出申請;校內單位請於3日前提出。
 - The application form for off-campus visits made by external units should be submitted one week in advance; the application form for on-campus visits by internal units should made 3 days in advance.
- 二、 參訪時間為週一至週五上午 9 時至下午 4 時, 敬請準時入館; 週六、日參訪之安排, 請聯繫預約。
 - Visiting hours of the Library are from 9 am to 4 pm from Monday to Friday. Please arrive at the library on time. For visits on Saturdays and Sundays, please contact us to make an appointment.
- 三、入館前請將手機關機或調為靜音,並請勿攜帶飲食。Please turn off your cell phone or set it to Silent Mode before entering the library, and do not bring any food or drinks.
- 四、 參訪時請勿自行脫隊或大聲喧嘩,以免影響讀者而造成困擾。
 Please do not take off like stragglers or make loud noises during the visit to the Library in case readers might get disturbed.
- 五、聯絡人:讀者服務組朱嫺玢組長。電話:05-5342601 轉 2605。傳真:05-5377839。 信箱:<u>chuhp@yuntech.edu.tw</u>。

Handler: Division Chief Chu Hsian-Ping of the Reader Service Division. Phone: 05-5342601ext.2605. Fax: 05-5377839. E-mail: chuhp@yuntech.edu.tw.